

DONATION GUIDELINES

The purpose of these proposed guidelines is to clarify for the Provincial Executive and the Chapters what may constitute an acceptable donation of APSSP money. It is hoped, thereby, to reduce the time spent in determining whether a donation request is appropriate and to avoid any appearance of bias in responding to these requests.

RATIONALE

- Dues are mandatory and are collected to support the work of APSSP: to protect the rights of members and to act on their behalf in labour matters.
- Members hold diverse views about which causes are worthy of their support and – for the most part – prefer to make personal choices about donations of their money.
- However, the nature of the professions comprising APSSP means that its members have a strong social conscience. As a union, we need to demonstrate that social conscience to the larger community – even if the amount we are able to donate is relatively small.

GUIDELINES FOR DONATION APPROVAL

The Provincial and Chapter Executives may approve requests for donations according to the following guideline.

1. To enhance APSSP's public relations efforts (e.g. a contribution to a school board event or charitable drive where it is important that APSSP maintain its presence among other unions.)
2. To demonstrate solidarity with other Chapters and with other unions with which we have a natural affinity (e.g. during a strike by another Chapter or by OECTA, OSSTF, CUPE).
3. In exceptional circumstances, to support member(s) in dealing with professional issues directly related to their APSSP work. This does not include a disciplinary issue between a member and his/her professional College.
4. To draw from a specified fund to assist students with special needs within our school communities. (e.g. contributions to the cost of summer camp.)

PROCEDURE

- All donation requests made to Provincial Executive by APSSP members must first be approved by a local Chapter Executive. Notwithstanding, Provincial Executive may make donations according to the guidelines stated in this document, without seeking prior approval of a Chapter Executive.
- Governing Council will approve the amount available to Provincial Executive each year for donations, upon the recommendation of the Provincial Treasurer. Governing Council may also set a cap on the amount of any individual donation.
- In exceptional circumstances, Provincial Executive may override the total amount allowed for annual donations or the individual cap. Governing Council should approve an override in advance, if feasible. If not feasible, the override must be reported at the next meeting of Governing Council.
- It is recommended that each Chapter which has sufficient funds to consider charitable donations establish its own set of guidelines and procedures. It is expected that those guidelines and procedures will largely reflect those used by the Provincial Executive.
- It is recommended that Chapters that wish to assist special needs students establish a specific fund and procedures for that purpose. It is recommended that the amount of the annual fund and the procedures for accessing it be approved at a Chapter AGM.

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